

MINUTES
BRIDGEWATER BOARD OF POLICE COMMISSIONERS
September 7th , 2017

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on Thursday September 7th , 2017, in the Community Room of the Police Service Building, 45 Exhibition Drive, Bridgewater, Nova Scotia commencing at 5:30 p.m. with Chairperson Pat Cappello presiding. Those in attendance: Commissioners, Virginia Oickle, Wayne Thorburne, Palma Champoux, David Mitchell and Jennifer McDonald.

Also present: Deputy Chief Scott Feener, CAO Ken Smith and Commission Recording Secretary Patty Sleep.

ADDITIONS/DELETIONS TO AGENDA

New Business – former Police Chief Dave McGinnis.

TRAINING OPPORTUNITY

Training opportunity not offered.

MINUTES

17-025 Moved by Commissioner Palma Champoux and seconded by Commissioner David Mitchell the Minutes of the June 7th , 2017 regular meeting be approved. MOTION CARRIED.

17-026 Moved by Commissioner Wayne Thorburne and seconded by Commissioner David Mitchell the Minutes of the June 29th , 2017 regular meeting be approved. MOTION CARRIED.

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CORRESPONDENCE – INFORMATION

CAPG Update

Board Chair, Pat Cappello informed the group on the most recent changes in the CAPG membership. Steve Graham did not re-offer for any of the Boards, therefore, a position on the CAPG became vacant; Mr. Talbot filled this vacancy.

CAPG Conference Report

doc # 17-033

Commissioner Jennifer McDonald attended the 2017 Annual CAPG Conference held in Montreal last July. Jennifer prepared a lengthy report which was emailed to Commission members prior to the meeting.

Jennifer spoke briefly on her experience and felt it was a very worthwhile event. Commissioner McDonald suggests all new board members should participate if given the opportunity, as it was quite educational.

Conference topics included, *Moving Beyond Prejudice, Future of Governance in shaping Policing, Transformations in Policing and The Challenges of Public Safety, Personnel Mental Health & New National Collaboration.*

Details of these lectures are noted in document 17-033.

NSAPG Update

The NSAPG Fall Conference is taking place September 26th - 29th in Pictou. Board Chair Pat Cappello, along with Commissioners Wayne Thorburne, David Mitchell and Acting Chief Scott Feener will be attending.

The conference agenda will be emailed to the group once it becomes available.

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BPS Standing Orders #31 & #45

doc # 17-027

Standing Orders # 31 *Project Lifesaver* and # 45 *Serious Incident Responds Team Protocol* have been updated and circulated for information purposes.

Uniform Crime Reporting

doc # 17-028

The 2016 Crime Statistics are complete and were circulated to the Board.

The number of crimes overall has decreased. Also of note, violent crimes against people has dropped significantly.

BPS Standing Order #48

doc #17-029

Newly developed Standing Order # 48 *Expected and Planned Deaths at Home* has been circulated to the Board for information only.

Since the 2016 NSCPA fall conference, Chiefs have been meeting with health and justice officials to make necessary changes in regards to in- home deaths.

BPS, EHA and BFD are all on board with the Department of Health's new policy and procedures. This new policy reduces both liability as well as man-hours.

3 Year Budget Comparisons

doc # 17-031

Acting Chief Feener provided a budget document to members of the Board. The purpose of this report is to provide information and compare operational costs from the last three budget years.

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BBUSINESS ARISING & UNFINISHED BUSINESS

NEW BUSINESS

Ret. Police Chief Dave McGinnis

Retired Police Chief Dave McGinnis served the Town of Bridgewater for nineteen years; he was the first retired RCMP member to join a Municipal Police Force.

Dave is now deceased and it was thought his time served should be recognized by a gesture such as naming a street after him, planting a tree, etc. These suggestions to be placed in a letter and recommended to Town Council for approval.

A/Chief Feener suggests checking with Dave's widow, Angela, before moving forward. Dave was a very private man and the family should first give their consent.

Ratification of email vote /engaging outside council

Ratification of email vote to engage outside council.

17-027 Moved by Commissioner Wayne Thorburne and seconded by Commissioner Virginia Oickle, the Board engage outside council to get advice regarding Chief John Collyer. MOTION CARRIED.

Use of Force Quarterly Report

doc # 17-025

The *Use of Force* report is generated quarterly and sent to the Department of Justice for filing. This document tracks the various types of force used by members responding to calls for service.

The SBOR's (Subject Behavior-Officer Response) reports are completed internally and forward to the Department of Justice for filing.

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In this reporting period, five incidents were report.

For liability reasons, a form is completed every time the K-9 Unit is deployed, regardless of circumstances.

June Month End Report **doc # 17-026**

The June monthly report was circulated to members with no follow up discussion.

July Month End Report **doc # 17-030**

July report circulated to members.

The significant low value of parking meter revenue was questioned. A/Chief advised, the money collected is not always shown, due to various reasons.

A/Chief will discuss the issue with Engineering Department to streamline the collection process in order to provide a more accurate figure on a monthly basis.

Q. What is ICE team?

A. It is the child exploitation team. Stands for Internet Child Exploitation.

August Month End Report **doc # 17-032**

August report circulated to members.

The position of Senior Safety Coordinator has become extremely busy with signs of getting even busier. Our part time dispatcher is working with Chris two- four hour shifts per week to assist in the heavy workload.

Perhaps it would be timely to send a letter to the province seeking assistance and suggesting additional manpower.

This position deals with a lot of issues which alleviates tying up members and resources.

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NEXT MEETING

The next meeting is scheduled for Thursday October 5th, 2017 in the Community Room of the Police Service Building.

SUNDRY

The Atlantic Police Academy graduation was held the first Friday in September. Board Chair, Pat Cappello and Acting Chief Scott Feener attended.

The Board should commit to sending at least one member to graduation every year to represent our Town, as per the Board Chair.

ADJOURNMENT

17-028 Moved by Commissioner Mitchell the September 7th, 2017 regular meeting of the Bridgewater Board of Police Commissioners be hereby adjourned. MOTION CARRIED. (Time: 6:10 p.m.)

Patty Sleep
 Commission Recording Secretary

Pat Cappello
 Chairperson