

AGENDA

Bridgewater Board of Police Commissioners

January 2nd , 2025 @ 5:30 PM

Community Room – Bridgewater Police Service

Order

Elections

Chair

Vice Chair

Additions/Deletions to Agenda

Declaration of Conflict of Interest

Training Opportunity

Commission Orientation Booklet/Discussion

Minutes

December 2024

Correspondence & Information

Unfinished/Old Business

PEI Visit/Motorolla Body Cam Update

25-001 Memo – Policing Standards

Commission Training Update- Board Chair

New Business

25-002 December Monthly Report

Sundry

Next Meeting

February 6th, 2025

Adjournment

There will be an In-Camera meeting held immediately following this meeting to deal with matters under the Municipal Government Act, Section 22(c) Personnel.

MINUTES
BRIDGEWATER BOARD OF POLICE COMMISSIONERS
December 5th, 2024

Minutes of the Regular Meeting of the Bridgewater Board of Police Commissioners held on December 5th, 2024 at the Bridgewater Police Service, 45 Exhibition Drive, Bridgewater, NS commencing at 5:30 pm with Board Chair Darren Lipsett presiding.

In attendance: Commissioners Palma Champoux, Diane Spencer, Cheryl Fougere, Mike Conklin and David Mitchell.

Also present: Chief Scott Feener, Deputy Chief Danny MacPhee, Deputy CAO Mark Flint and Recording Secretary Patty Sleep.

Regrets: Fay Patey

ORDER

Call to order at 5:30PM

ADDITIONS/DELETIONS

Operational Budget – SOT
Old/Unfinished Business – DOJ Training/Orientation date

DECLARATION OF CONFLICT OF INTEREST

AGENDA

24-029 Moved by Commissioner Conklin and second by Commissioner Mitchell to approve the December agenda. Motion Carried.

TRAINING

Body Cam

Chief Feener shared a portion of a Motorola power point presentation on body cameras with Board members.

He explained the improvements in the new model, the price point and noted the components which are of interest to BPS.

Auto License Recognition

This technology offers license plate recognition which can be mounted or remain in patrol cars. The plates are scanned and information of interest is immediately recognized, such as prohibited drivers, expired plates, etc.

Body Worn Cameras

Body Worn cameras are of interest to BPS as the cameras provide protection for both members and the public. The new models offer a reasonable price point as well as an excellent warranty.

Electronic Records Management

This provides hardware and software, unlimited storage for all Motorola devices, in Canada. All training and configuration, as well as advisory services are included. This would streamline the existing technology by importing data to one location

Chief and Deputy are travelling to Charlottetown, PEI to look into these devices further and will provide additional information at the next meeting.

MINUTES

24-030 Moved by Commissioner Mitchell and seconded by Commissioner Fougere to approve the Minutes of the November 7th, 2024 regular meeting, as amended MOTION CARRIED.

CORRESPONDENCE & INFORMATION

Drone – Standard Operating Procedure **doc # 24-044**

Newly created *Drone* Standard Operating Procedure circulated to the Board for information

Prisoner Care & Control – Standard Operating Procedure **doc # 24-045**

Revised *Prisoner Care and Control* Standard Operating Procedure circulated to the Board for information.

As a result of a police act investigation, a recommendation was made and policy was developed and has been implemented.

OLD/UNFINISHED BUSINESS

ORIENTATION BOOKLET

doc# 24-037

Tabled until the January 2025 meeting.

Fay has updated this booklet and it will be discussed at the January meeting.

POLICING STANDARDS AUDIT UPDATE

Chief and Deputy met with the DOJ Audit team to discuss the release of policing standards as well as the audit process.

This audit team are prepared to attend a Police Commission meeting to discuss these topics, as perhaps, a training opportunity. This would provide the board with information moving forward as well as a chance to ask questions about the process.

BPS and the commission have approximately one year to prepare. Chief Feener advised, the policies and MOU's currently under review and are in good standing with only a few topics which need attention and implementation.

- 24-031** Moved by Commissioner Spencer and seconded by Commissioner Conklin directing the chief to provide information document in February, outlining where BPS is in terms of policies and policing standards. Motion Carried.

Deputy CAO, Mark Flint discussed an Orientation Presentation with the Department of Justice as a training opportunity.

It was decided, the March meeting would be the best option. Date to be secured with DOJ for March.

NEW BUSINESS

Meeting & Document Directive

It had been brought to the attention of the Board, the meeting date and time on the BPS website was incorrect. This error has since been corrected

Since the recent interest from the public in the meetings, this led to discussions of disclosing meeting documents for those interested in upcoming topics and supporting documentation.

Board members decided, in the interest of transparency, it would be best practice to post the Commission's Agenda, Minutes and documentation on the website for members of the public to view.

Communication Officer, Patrick Hirtle will manage these posts on the website monthly.

Meeting Location

The PC meeting location was discussed as it was suggested, the BPS Community Room was not the most welcoming venue.

While other locations were considered, it was decided to reconfigure the existing room to accommodate public attendees to provide a more comfortable atmosphere and not change locations at this point. If there is additional public interest moving forward, this topic will be re-visited.

It was further suggested the Board Chair could, perhaps, say a quick 'welcome' to attending guests. If a member of the public would like to speak on a topic, without prior notice, a 2- minute time slot would be permitted. If an agenda item is added prior to meeting, a 10- minute time slot would be provided.

Capital & Operating Budgets 25/26

Budget discussions will begin in mid to late December. Chief Feener is seeking direction and input from board members.

In staying on track with the 10-year Capital Budget plan, this budget year requires the replacement of 2 patrol cars.

Bridgewater Board of Police Commissioners
Regular Meeting
December 5th, 2024

A few potential operational budget items are being considered; body worn cameras for patrol members as well as an additional part time salary for Human Resource Services from MODL. Details on these items to be further researched and discussed.

The Additional Officer Program remains in the discussion phase. Chief Feener is unsure how this will impact the operational budget at this time.

November Month End

doc # 24-046

In terms of the SSRO's portion of the November Month end, Commissioner Champoux asked for clarification on the outcome and penalties imposed on the students committing crimes.

Deputy Chief MacPhee briefly discussed the variety of scenarios involved, including third party complaints and Crown Prosecutor's input, etc.

NEXT MEETING

The next meeting is scheduled for January 2, 2025.

ADJOURNMENT

- 24-032** Moved by Commissioner Conklin and seconded by Commissioner Champoux to move to In Camera. Motion Carried
- 24-033** Moved by Commissioner Mitchell and seconded by Commissioner Conklin, to Rise and Report. Motion carried.
- 24-034** Moved by Commissioner Mitchell and seconded by Commissioner Conklin to adjourn meeting. MOTION CARRIED.

Patty Sleep
Recording Secretary

Darren Lipsett
Board Chair



DOL 25 - 001

Memo

To: Bridgewater Police Commission
From: Chief Scott Feener
Date: December 20, 2024
Re: Provincial Policing Standards

A review was conducted of the 36 Provincial Policing Standards, issued by the province and compared with BPS SOPS's and Standing Orders.

Out of the 36 standards listed, BPS has either policy, procedures or MOU's in place for all, with the exception of six.

Three of this six fall under the current Provincial Service Exchange Agreement: *Underwater Recovery, Undercover Operations, Technical and Internet Related Crimes*, therefore, no policies or procedures are in place

The remaining three are *Impact Weapons, Specialty Munitions* (BPS currently does not have either) and *Vascular Neck Restraint*, which falls under the Provincial Use of Force Protocols.

During this review, it was learned, a number of our Policies and Procedures will require updating to reflect current staffing and operational requirements.



PX 25 - 002

Monthly Report - December 2024

PERSONNEL & ADMINISTRATION:

Chief and Deputy traveled to Charlottetown, PEI for Motorola body cam demonstration and viewed their electronic plate reader and CCTV system.

Chief Feener attended a full day TEAMS meeting with National Police Information Services, along with other representatives from each province.

Chief and Deputy met with Angela Henhoeffter, Director of REMO and RCMP to discuss the Evacuation Standards for Lunenburg County for major events or national disasters.

The Deputy Chief attended a Provincial Alert Ready meeting as well and presented to the Chamber of Commerce on retail theft.

Chief Feener and Deputy MacPhee presented an orientation package to new Town Councilors, along with the Fire Service and Deputy CAO.

Chief, Deputy and Deputy CAO met with the Director of HR for the MJSB to discuss the possibility of future services for BPS.

Chief met with various community partners and Town staff regarding a project undertaken by Dalhousie University on *How to Assist Bridgewater*.

On December 6th, PSD, Keiji completed his certification and has graduated from K-9 training in Halifax. He is now fully operational.

Csts Clarke and Hasani took a one-week course on *Phased Interview Training* in HRM.

DRE, Derek Childs traveled to St John's, NFLD to teach a 2-week DRE course, followed by a one week of practical training in Jacksonville, Florida. Cst Childs also taught a one week SFST course at HRP.



Monthly Report – December 2024

FINANCIAL - November ending:

	November 2024	YTD	2024/25 Budget
Parking Fines	\$ 380.00	\$10,095.00	\$ 7,000.00
Parking Meter Revenue	\$ 1901.42	\$19,998.77	\$ 22,500.00
Provincial Act Fines	\$ 3,719.55	\$28,684.87	\$125,000.00

Senior Safety Coordinator

Attached, please find the monthly report for December, submitted by Ms. Lisa Bennett.

SSRO

n/a

CID

n/a

Respectfully submitted,

Chief Scott Feener



Lunenburg County Seniors' Safety Program Monthly Report –December 2024

Prepared: December 20, 2024

The LCSSP is a free confidential community-based non-profit service that works collaboratively with BPS, RCMP, and many community partners to help address the safety concerns of older adults (55 years of age+), residing in Lunenburg County. Service is provided through awareness campaigns, advocacy, community outreach projects, educational programs, community presentations and one to one service.

LCSSP December highlights:

- The popular **“Warmline”** program is coming to an end this month. Seniors Connections will be taking on the clients and will be able to take on new referrals in the new year as **“Connecting with A Friendly Voice”**. This is a free service for those 55+, available 7 days a week from 9 am – 11 pm AST. **1-855-892-9992** Please share this number.
- There's been ongoing collaboration with the Coordinator of **“Connecting with a Friendly Voice”**; discussions on joint training opportunities, resource sharing, meeting volunteers (they are in Ontario) to give better context to the local challenges of our older adults. This is a welcomed service that doubles as another way to check in on our older adults and any new concerns they may have.
- Again, a huge **Thank You** to the **South Shore Multicultural Association** for their generous **donation of 50 VON's Frozen Favorite Meal certificates of 5 meals each**. Their generosity is greatly appreciated. These certificates are still being distributed.
- Attending NSCC's **International Day for Persons with a Disability** community event hosted by the Disability Supports and Services Class on Dec. 3.
- Dec 16 attended the **Round Table** hosted by Dalhousie University
- 🎄 21 isolated older adults in Lunenburg County received some **Christmas Cheer** thanks to South Shore Santa's. Thanks Patty for helping to deliver presents again this year. South Shore Santa's for Seniors coordinated more than 600 gifts for older adults that were distributed through Lunenburg County through various organizations and volunteers. They did an amazing job. 😊
- **A special shout out** to the many organizations who came together to support a senior who lost everything in a recent house fire. Too many to name...but you all made a positive impact for the individual and they're very grateful.

Special request for used iPhones – Used iPhones are repaired and other working cell phones (android or flip phones) are distributed to seniors, and others in need, to keep them connected to essential service providers, healthcare and emergency services. For isolated older adults this can be extremely important. If you have a cell phone not being used, please consider donating to either the Lunenburg County United Way or LCSSP for redistribution.

**** The United Way's “Coats for Kids” drive is on the way with drop off at the Bridgewater Mall location. This is a valuable program for adults and kids. If you have gently used winter items please consider donating them to those in need. Thank you!**





Lunenburg County Seniors' Safety Program Monthly Report –December 2024

Prepared: December 20, 2024

- Collaborative client specific meetings with Western Housing Authority, SSRH/NSHA, CCC, Adult Protection. Mental Health/Addictions, Palliative Care and SSODA.
- Collaborations for clients also include St. Vincent de Paul, PHA, SSRH, MLA offices, Service Canada and many more.
- Collaborative visits with RCMP and PHA

Referrals:

New Referrals: 9 Re Referrals: 2 Home/site Visits: 10 Active clients: 54 Closed files: 14

New Referrals Service Area in Municipal Units (#'s have been rounded either up/down)	%
MODC	18 %
MODL	36 %
Mahone Bay	9 %
Lunenburg	18 %
Bridgewater	19 %

Referral Source:

Community Partner 36% Self/Family 18% RCMP 27% BSP 19%

Areas of concern: Safe/affordable/accessible Housing, Seniors' Mental Health/Addictions, Adult Protection, Hoarding, Scams/Fraud, Cost of living, Community resources/connections, Health Care (no primary care physician). LCSSP is seeing an increase of complex issues and concerns at the time of referrals/intakes. This translates into clients being active clients longer and collaboration with multiple disciplinaries.

LCSSP Client Emergency Contingency Fund (CECF):

The CECF continues to serve the community in partnership with other organizations to help mitigate risk for seniors experiencing financial hardship. **The end of December, 2024 float count balance: \$555.04:** \$250.00 for partial driveway repair to reinstate services for client. Thank you to St Vincent de Paul for their collaboration in making this happen.

*'Thank you to all Lunenburg County Seniors' Safety Program supporters.
We couldn't do what we do without you.'*

